



NELSON
UNIVERSITY

Graduate
Catalog

———— 2025-2026 ————

Addendum to On-Site California Students Disclaimers

Graduate Catalog

The following information is an addendum to the Nelson University Graduate Catalog 2025-2026. This information applies to all students enrolled at Nelson University's Off-Campus Instructional Site in Visalia, California, regardless of program length, enrollment status, or method of instruction. The policies outlined in this addendum describe how the university will serve students at this site, as these policies may differ from the university's standard practices.

ACADEMIC POLICIES

Academic Records

On page 40, the sentence "Transcripts will be released only when students are clear of all financial obligations to the University and are current on all student loans" is no longer in effect for this catalog.

TUITION AND FEES REFUND POLICY

Course Cancellation by the University

If Nelson University cancels a course after a student has enrolled and paid tuition and fees associated with the course, the University shall make every effort to find a suitable replacement course for the student. If a replacement course is not possible based upon degree requirements, the university will provide a 100 percent (100%) refund of all tuition and institutional fees paid for the cancelled course.

Student Withdrawal and Pro Rata Refunds

A student who withdraws from enrollment after the cancellation period shall be entitled to a refund of unearned tuition on a pro rata basis, calculated through sixty percent (60%) of the semester or session.

- A student who withdraws during the first sixty percent (60%) of the semester or session shall receive a refund equal to the portion of tuition and fees corresponding to the remaining uncompleted portion of the semester or session.
- A student who withdraws after completing more than sixty percent (60%) of the semester or session is not entitled to any refund of tuition or fees.

The percentage of the semester or session completed is determined by dividing the number of calendar days elapsed from the first scheduled day of instruction through the student's withdrawal date by the total number of calendar days in the semester or session, including weekends and holidays.

$$\frac{\text{(Days Student Attended)}}{\text{(Total \# of Days)}} = \text{(Percentage Attended)}$$

Non-Refundable Fees and Charges

The following fees and charges are non-refundable after the cancellation period, consistent with applicable California law:

- Application Fee or Registration Fee, up to \$250
- Student Tuition Recovery Fund (STRF) Fee, as required by the State of California
- Textbooks, instructional materials, supplies, or equipment that have been purchased, issued, opened, accessed, or otherwise provided to the student

Refund Disbursement

All refunds due under this policy will be issued within 45 days following the student's official withdrawal from one or more classes, including a complete withdrawal as a student from the university or the date the university cancels a course.

HOUSING OPTIONS

Nelson University Catalyst Bible College does not have dormitory facilities under its control. The university does not have a responsibility to secure housing for students. Catalyst Bible College has a current arrangement with a local apartment complex for students needing housing. Students pay \$450/month, which includes rent, utilities, and furniture. Students have one or two roommates, depending on the size and location of the apartment. Should students prefer a different option, there are other local apartments available, with rent prices ranging from \$1,800 to \$2,300/month, depending on the desired size and location.