

## ADDING IMPROVEMENT PLANS

1. If you are not on the “Data/Results” page- Click on “Program Planning” and then “Data/Results.”
2. Click the “caret” to the left of the SLO to which you plan to add an Improvement Plan.
3. Click the “caret” to the left of the Assessment Tool to which you plan to add the Improvement Plan. (NOTE- the “Improvements” field only appears after you have entered assessment data/results for an assessment tool.)
4. To add an Improvement plan, click the plus sign to the far right on that data/result. This will open the “Improvements” entry screen.

The screenshot shows the Tracdat interface with the following elements:

- Header: Academic (CBCM-Intercultural Studies) - Intercultural Studies
- Navigation: Home, Program, Program Planning, Data/Results, Mapping, Reports, Documents, Settings
- Outcomes:
  - Personal Wholeness: Students will be able to explain key principles for maintaining physical, mental, spiritual, and relational wholeness in a cross-cultural environment.
  - Misao Dei: Students will be able to discuss God's redemptive purpose as revealed in the Old and New Testament.
  - Communicate Gospel: Students will be able to contextualize and communicate the Gospel with cultural sensitivity and biblical accuracy.
- Assessment Tools:
  - Embedded questions on exam: Essay question 1 from Test 3 in ICS 4423 - Cultural Anthropology. Achievement Target: 70% of students will differentiate between cultural orientations.
  - Written Assignment: graded with rubric: Field Experience 2 assignment in ICS 3912 ICS Internship: Prepare a teaching or sermon in a cross-cultural environment.

5. Enter the Improvement plan including an intended date for completion.
6. Click “Save” on the top right of the screen.
7. Click “Return” on the top right of the screen.

The screenshot shows the Tracdat interface with the following elements:

- Header: Academic (CBCM-Intercultural Studies) - Intercultural Studies
- Navigation: Home, Program, Program Planning, Data/Results, Mapping, Reports, Documents, Settings
- Outcomes:
  - Communicate Gospel: Students will be able to contextualize and communicate the Gospel with cultural sensitivity and biblical accuracy.
- Assessment Tools:
  - Embedded questions on exam: Essay question 1 from Test 3 in ICS 4423 - Cultural Anthropology. Achievement Target: 70% of students will differentiate between cultural orientations.
- Improvements Form:
  - Date to complete improvement: 08/17/2015
  - Improvements: ICS faculty will research online for updated exercises for differentiating cultural orientations.